

EXPERIENCE DIRECTOR RECRUITMENT PACK

*Youth Representative

INTRODUCTION

The International Grooms Association (IGA) is the professional membership organisation for all competition grooms working internationally in FEI Disciplines.

The IGA is seeking to recruit an Experience Director that is representative of our younger membership.

The individual must be under 25 years old.

BACKGROUND TO IGA

The IGA has been formed at the request of the FEI to become a representative voice of the international grooms.

It is a worldwide organisation, that is based and run from the UK, however membership is encouraged from all continents and the Board Directors can also be based in any country.

The IGA is a not-for-profit company and is registered in the UK with Companies House. It is a social enterprise – aiming to make a difference for the grooms in our sports.

JOB PURPOSE

To represent the membership of the IGA, particularly the younger segment of our membership.

KEY RESPONSIBILITIES

- Assist the Board by bringing the experienced youth international grooms' perspective and voice.
- Assist the Board with the development of the organisation's strategic plans and five-year operational plan.
- Eventually manage the Youth IGA Reps WhatsApp group (up to 8 members) to gather and share their voice. This will take a continuous focus on maintain the energy levels within the group.

SKILLS AND EXPERIENCE REQUIRED

- Must have been recently (past 3 years) or currently a competition groom working internationally in a FEI Discipline.
- Must be an IGA Member.
- Must be well connected within the sector and have the confidence to promote the IGA on all forms of communication.
- Excellent people skills: able to work as part of a successful non-executive team.
- An effective communicator who responds in a timely manner to emails and other forms of communication.
- All IGA communications are in English currently, so ability to read and write to a certain understanding level are a requirement.
- Must have ability to work from a laptop/tablet to review and comment on IGA materials (eg. Websites, promotional flyers, Company documents and strategic plans).
- Can afford the voluntary time to commit to the role - albeit minimal time expected.
- Upholds the highest standards of integrity and adheres to the Seven Principles of Public Life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership).

TIME COMMITMENT

It is a voluntary Non-Executive Director (NED) position with incurred expenses paid.

It is expected that the Director will commit to attend all four Board Meetings that are held annually virtually. Beyond this, the Director will be asked to offer maximum circa two hours every month.

The appointment will be for an initial one-year term. At which point the Constitution of the IGA requires the membership to vote in the Experience Directors. The Founding Experience Directors are eligible to be voted in for a further 3 year term.

HOW TO APPLY

Please send your CV or Linked In profile and a brief covering letter/email demonstrating how you meet the stated criteria and how you will bring the required experience, skills and knowledge to be successful in the role.

Please send to: contact@internationalgrooms.org

Applications close: Monday 6th March

References will be taken up before final agreement to any offer of appointment is made.

The IGA is recognised as an equal opportunities' employer. We actively promote diversity, and we positively encourage applications from qualified and eligible candidates from all parts of the community regardless of age, disability, gender reassignment, marriage and civil partnership, sexual orientation, pregnancy and maternity, race, religion, belief and gender.